

# KVATIS Procedure for DSC Registration & Signing

## 1. Authorized Signatory Details

The screenshot shows the KVATIS (Kerala Value Added Tax Information System) website. The left sidebar contains a list of navigation links, with 'Authorized Signatory Details' highlighted. A red arrow points from this link to a yellow callout box with the text 'Click Here for entering Authorised Signatory Details'. The main content area displays a welcome message to a user named 'FGDF', providing their USERID (K32000057313) and PASSWORD (32000057313), and their email address (K32000057313@keralataxes.gov.in). The website header includes the Kerala Commercial Taxes Department logo and name.

## 2. Digital Signature Enrollment Process

The screenshot displays the 'Kerala Commercial Taxes Department' website. The left sidebar contains a menu with the following items: e>Returns, Advance Tax, Registration Renewal, Upload Closing Stock, Audit Statement, Online Applications, Statutory Form, Form BFA, Parcel Transaction, Online Appeals, Mobile Alert Details, Dues Towards Intelligence Squads, Authorised Signatory Details, Digital Certificate Enrollment, Verify Checkpost Token, and Delivery Note. A red arrow points from the 'Digital Certificate Enrollment' link to a yellow callout box. The main content area shows a welcome message for 'KVAT - ONLINE RETURN FILING Home Page' and provides user credentials: 'Your USERID: k32000057313 PASSWORD: 32000057313'. Below this, there is a link to 'Please click here to frequently asked questions'. The yellow callout box contains the text: 'Click Here for enroll Digital Signature. Before attempting this step you should connect your DSC token into the machine.'

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